



# Humanitarian Development Program



## Registration Form

### Humanitarian Development Summit Nairobi, Kenya, 17-19 October 2007

First Name			
Last Name			
Company			
Position			
Email			
Office Telephone			
Mobile Telephone			
Fax			
Address 1			
Address 2			
City			
State/County			
Zip/Postcode			
Country			
Registering Delegates	<input type="text"/>	@ £1,250 per delegate	<input type="text"/>
	<i>No. of delegates</i>		<i>Total cost in £</i>
Corporate Banners	<input type="text"/>	@ £500 per banner	<input type="text"/>
	<i>No. of banners</i>		<i>Total cost in £</i>
TOTAL COSTS in £ *			<input type="text" value="£"/>
<small>* Please note all prices are exclusive of VAT where applicable</small>			
Signature		Date / /2007	

#### Substitutions & Cancellations

If you are unable to attend the event for any reason you may with prior notice make substitutions at no extra charge.

All registration carry a 80% liability immediately after registration has been received and up 60 days before the event from which point liability is 100%. There are no refunds for cancellations made within 60 days or for delegates who are unable to attend on the day.

All cancellations must be made in writing. All invoices are due for immediate payment. A cancellation does not remove your liability and full payment will be required. In the event of a cancellation a credit note will be issued less a £180.00 administration fee.

#### Accommodation

Upon submission of your booking confirmation, we will send you details of recommended hotels. This includes rates exclusive to the Development Program.

#### Important Note

This booking form constitutes a legally binding contract. Development Program Worldwide Ltd reserves the right to change the content and timing of the events, the dates and the venue without prior notice and without liability. A full copy of terms and conditions are available on request or at [developmentprogram.org/terms.htm](http://developmentprogram.org/terms.htm). These terms and conditions include details of invoicing procedure, cancellation policy and force majeure. By confirming this booking form the client agrees to the full terms and conditions of Development Program Worldwide Ltd, owners and operators of the Development Program brands.

#### YOUR PURCHASE ORDER NUMBER

**Please fax your completed form  
back to us on +44 (0) 20 7613 4804**